

CPMT PACKET

10/08/2015

Winchester CPMT Agenda

October 8, 2015, 2:00pm

WDSS, 24 Baker St
Winchester, VA 22601

Approve Minutes from 09/10/15

Announcements

Financial Report

- a. Review of September 2015 Financials

Old Business

- a. Strategic Planning & Assignment of Work Committees
 1. Goal 1: Common Ground through Education, Training and Shared Expectations (Gleason, Kish, Roussos, Devine, Kiser)
 2. Goal 2: Data-Driven Accountability and Service Provision (Scardino, Bober)
- b. NWCSB FAPT Case Management

New Business

- a. Administrative Memo #15-06 Title IV-E Funds for Emergency Foster Home Placements
- b. Broadcast 9386 Changes in Funding Eligibility for Foster Children with APPLA or PFC Foster Care Goals
- c. SEC Work Group Report - Increasing Public Awareness of CSA
- d. Virginia Commission on Youth Study Temporary Placements of Children
- e. Virginia Commission on Youth Study on Use of Federal, State and Local Funds for Private Educational Placements of Students with Disabilities

Motion to Convene in Executive Session

Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote

Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday November 12, 2015 at 2:00 at WDSS Boardroom

**SEPTEMBER MINUTES WITH
JUNE SUPPLEMENTAL AND
AUGUST FINANCIALS**

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, September 20, 2015
 2:00 p.m.

Item	Discussion	Action
	<p>Average Spent per Child: \$17,908.28</p> <p>Report: August, 2015 Gross Expenditures: \$136,539.48 Expenditure Refunds: \$1,138.99 Net Expenditures: \$135,400.49 Local Dollars: \$59,974.18 Regular Medicaid Payments to Providers: \$0.00 Local Match: \$0.00</p> <p>Wrap Dollars Funds Beginning Balance: \$15,478.00 Encumbered: \$7,647.75 Disbursed: \$141.63 Remaining Funds: \$7,688.62</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$7,735.00 Disbursed: \$1,710.00 Remaining Funds: \$10,717.00</p> <p>Unduplicated CSA Case Count: 75 Average Spent per Child: \$1,842.64</p>	
<p>Old Business:</p> <p>a. Strategic Planning Report- Assignment of Work Committees</p>	<p>Strategic Planning & Assignment of Work Committees</p> <ol style="list-style-type: none"> 1. Common Ground through Education, Training and Shared Expectations (Gleason, Kish, Roussos, Devine, Kiser) 2. Data-Driven Accountability and Service Provision (Scardino, Bober) 3. Ensure Quality and Appropriate Level of Services through UM and UR (Dopkowski) 	<ol style="list-style-type: none"> 1. No report 2. Ms. Dopkowski motioned to recommend the Social Services Purchase of Services Order be modified to conform with the City of Winchester standard Purchase of Services Order, and that CPMT no longer pursue individual provider contracts. Dr. Devine seconded the motion. The motion passed unanimously. 3. Completed

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, September 20, 2015
 2:00 p.m.

Item	Discussion	Action
<p>New Business:</p> <p>a. Northwestern Community Service Board FAPT case management</p> <p>b. Timber Ridge School Medicaid Unit Eligibility</p> <p>c. CANS for residential placements</p>	<p>Mr. Gleason reviewed the document from Northwestern Community Service Board regarding Case Management fees for CSA Youth referred to Northwestern by FAPT.</p> <p>Ms. Farrell indicated that most of the CSA cases at Timber Ridge to not qualify for Medicaid because their residence at the facility is not deemed "medically necessary."</p> <p>CANS for residential placements are required to be updated every 90 days.</p>	<p>Further discussion about the ramifications of this decision next month.</p> <p>No CPMT action required.</p> <p>No CPMT action required.</p>
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Gleason asked that the meeting move into Executive Session. On motion by Dr. Devine, seconded by Ms. Bober, the meeting moved into Executive Session.</p>
<p>Motion to Come Out of Executive Session & Immediately Reconvene in Open Session</p>		<p>Motion to come out of Executive Session by Ms. Freeman and seconded by Ms. Blowe. Approved unanimously.</p>
<p>Motion to Certify Compliance by Roll Call Vote</p>	<p>Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</p>	<p>Motion to Certify Compliance by Roll Call Vote was made by Ms. Dopkowski, seconded by Dr. Devine, and unanimously approved.</p>
<p>Motion to Approve All Cases</p>	<p>Motion to Approve all cases as accepted or amended.</p>	<p>All cases were approved, on motion by Ms. Dopkowski, seconded by Dr. Devine. Motion was approved with no abstentions.</p>

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, September 20, 2015
2:00 p.m.

Item	Discussion	Action
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, October 8, 2015 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Ms. Kish and seconded by Ms. Freeman.

Attachments: June Supplemental, 2015 Financials
August 2015 Financials
NWCSB Case Management Document
Transcribed by CG

DRAFT

**JUNE FINANCIALS
SUPPLEMENTAL**

CSA Pool Reimbursement Request Report Worksheet

Date: August 18, 2015

Period Ending: June 30, 2015

Chart A

Part 1 - Expenditure Description

	Number of Clients	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
1. Congregate Care/Mandated & Non-Mandated Residential Services				
1a. Foster Care - IV-E Child in Licensed Residential Congregate Care				0.00
1b. Foster Care - all other in Licensed Residential Congregate Care				0.00
1c. Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial	5	37,850.70		37,850.70
1d. Non-Mandated Services/Residential/Congregate Care				0.00
1e. Educational Services - Congregate Care	3	31,119.56		31,119.56
2. Other Mandated Services				
2a. Treatment Foster Care - IV-E				
2a.1 Treatment Foster Care	15	52,437.92		52,437.92
2a.2 Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial	3	13,179.80		13,179.80
2c. Family Foster Care - IV-E; Community Based Services	6	6,667.00		6,667.00
2e. Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	2	954.00		954.00
2f. Community Based Services	21	16,635.75		16,635.75
2f.1 Community Transition Services				0.00
2g. Special Education Private Day Placement	2	5,688.58		5,688.58
2h. Wrap-Around Services for Students With Disabilities	1	991.39		991.39
2i. Psychiatric Hospitals/Crisis Stabilization Units				0.00
3. Non-Mandated Services/Community Based	5	2,660.00		2,660.00
4. Grand Totals: Sum of categories 1 through 3	63	168,184.70	0.00	168,184.70

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	
Child Support Collections through DCSE	
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	0.00

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Chart B

Contact Us

CSA Reports
 Pool Reimbursement Reports
 FY15
 Transaction History for Winchester - FIPS 840
 Pending Forms are not on this report

Active Pool Report Preparers

<u>Nancy Valentine</u>	(540) 686-4838
<u>Donna Veach</u>	(540) 686-4826
<u>Amber Johnson</u>	(540) 686-4823
<u>Karen Farrell</u>	(540) 686-4832

Transaction History						
Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$1,206,997.00	\$653,308.99	\$553,688.01
Pool Reimbursement History						
	9	07/31/2014	08/06/2014	\$271.75	\$129.94	\$141.81
	9	08/31/2014	09/03/2014	\$66,462.27	\$37,034.51	\$29,427.76
	9	09/30/2014	10/02/2014	\$121,923.88	\$68,589.95	\$53,333.93
	9	10/31/2014	11/03/2014	\$126,088.83	\$67,498.17	\$58,590.66
	9	11/30/2014	12/03/2014	\$164,640.34	\$88,596.71	\$76,043.63
	9	12/31/2014	01/07/2015	\$204,456.19	\$111,822.17	\$92,634.02
	9	01/31/2015	02/09/2015	\$105,557.78	\$57,224.70	\$48,333.08
	9	02/28/2015	03/03/2015	\$183,358.95	\$100,496.68	\$82,872.27
	9	03/31/2015	04/02/2015	\$100,991.97	\$57,276.95	\$43,715.02
	9	04/30/2015	05/11/2015	\$153,605.45	\$87,648.58	\$65,956.87
	9	05/31/2015	06/02/2015	\$123,540.61	\$74,312.51	\$49,228.10
	9	06/30/2015	07/07/2015	\$145,627.68	\$82,906.98	\$62,720.70
	5	06/30/2015	08/24/2015	\$168,184.70	\$92,650.18	\$75,534.52
Pool Reimbursement Expenditure Totals				\$1,664,710.40	\$926,178.03	\$738,532.37
Supplement History						
			01/21/2015	\$46,431.00	\$41,261.00	\$5,170.00
			05/12/2015	\$15,477.00	\$13,754.00	\$1,723.00
			05/20/2015	\$455,458.00	\$270,867.00	\$184,591.00
Supplement Totals				\$517,366.00	\$325,882.00	\$191,484.00
CSA System Balance				\$58,652.60	\$63,012.98	\$6,639.64

Transaction History without WRAP Dollars						
Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$1,176,683.00	\$636,846.99	\$539,736.01
Pool Reimbursement History						
	-	07/31/2014	08/06/2014	\$271.75	\$129.94	\$141.81
	-	08/31/2014	09/03/2014	\$66,462.27	\$37,034.51	\$29,427.76
	-	09/30/2014	10/02/2014	\$121,923.88	\$68,589.95	\$53,333.93
	-	10/31/2014	11/03/2014	\$126,088.83	\$67,498.17	\$58,590.66
	-	11/30/2014	12/03/2014	\$163,207.34	\$87,821.03	\$75,386.31
	-	12/31/2014	01/07/2015	\$200,570.58	\$109,718.89	\$90,851.69
	-	01/31/2015	02/06/2015	\$103,841.48	\$56,295.67	\$47,545.81
	-	02/28/2015	03/03/2015	\$182,547.45	\$100,047.42	\$82,500.03
	-	03/31/2015	04/02/2015	\$99,680.69	\$56,556.33	\$43,104.36
	-	04/30/2015	05/11/2015	\$153,605.45	\$87,648.58	\$65,956.87
	-	05/31/2015	06/02/2015	\$119,428.33	\$72,086.53	\$47,341.80
	-	06/30/2015	07/07/2015	\$144,211.43	\$82,140.36	\$62,071.07
	-	06/30/2015	08/24/2015	\$167,193.31	\$92,113.54	\$75,079.77
Pool Reimbursement Expenditure Totals				\$1,849,012.79	\$917,680.92	\$731,331.87
Supplement History						
			01/21/2015	\$46,431.00	\$41,261.00	\$5,170.00
			05/12/2015	\$15,477.00	\$13,754.00	\$1,723.00
			05/20/2015	\$455,458.00	\$270,867.00	\$184,591.00
Supplement Totals				\$517,366.00	\$325,882.00	\$191,484.00
CSA System Balance (Non-WRAP):				\$44,936.21	\$45,048.07	(\$111.86)

Transaction History WRAP dollars only						
Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation Additions History						
			08/06/2014	\$18,805.00	\$10,178.00	\$8,626.00
			10/26/2014	\$11,609.00	\$6,283.00	\$5,326.00
WRAP Allocation Additions Totals				\$30,414.00	\$16,461.00	\$13,951.00
Pool Reimbursement History - WRAP only						
		07/31/2014	08/06/2014	\$0.00	\$0.00	\$0.00
		08/31/2014	09/03/2014	\$0.00	\$0.00	\$0.00
		09/30/2014	10/02/2014	\$0.00	\$0.00	\$0.00
		10/31/2014	11/03/2014	\$0.00	\$0.00	\$0.00
		11/30/2014	12/03/2014	\$1,433.00	\$775.68	\$657.32
		12/31/2014	01/07/2015	\$3,885.61	\$2,103.28	\$1,782.33
		01/31/2015	02/06/2015	\$1,716.30	\$929.03	\$787.27
		02/28/2015	03/03/2015	\$811.50	\$439.26	\$372.24
		03/31/2015	04/02/2015	\$1,331.28	\$720.62	\$610.66
		04/30/2015	05/11/2015	\$0.00	\$0.00	\$0.00
		05/31/2015	06/02/2015	\$4,112.28	\$2,225.98	\$1,886.30
		06/30/2015	07/07/2015	\$1,416.25	\$766.62	\$649.63
		06/30/2015	08/24/2015	\$991.39	\$536.64	\$454.75
Pool Reimbursement Expenditure Totals -WRAP only				\$15,697.61	\$8,497.11	\$7,200.50
CSA System Balance (WRAP only):				\$14,716.39	\$7,964.89	\$6,751.60

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Wrap-Around Services for Students with Disabilities
2014 - 2015

Chart C

Child	3	12	18	TOTAL SPENT
Agency	WPS	WPS-NREP	WPS-NREP	
Worker	Mck	Clatter	Clatter	
JUL				0.00
AUG				0.00
SEP				0.00
OCT				0.00
NOV	300.00		1,133.00	1,433.00
DEC	260.00		3,625.61	3,885.61
JAN	470.00		1,246.30	1,716.30
FEB	245		566.50	811.50
MAR			1,331.28	1,331.28
APR				0.00
MAY			4,112.28	4,112.28
JUN			1,416.25	1,416.25
JUN SUPP			991.39	991.39
TOTAL/ CHILD	1,275.00	0.00	14,422.61	15,697.61
			Beginning Balance	30,414.00
			Disbursed	15,697.61
			Encumbered	0.00
			Remaining Funds	14,716.39

Non-Mandated Funds
2014 - 2015

Chart D

Child	15	16	17	19	20	21	22	23	24	25	TOTAL
Agency	WPS	NWCSB	WPS	DJJ	DSS	WPS	DJJ	WPS	WPS	DSS	SPENT
Worker	Mck	Connell	Mck	Young	Penn	Mck	Perry	Mck	Mck	SNYDER	
JUL											
AUG		669.80									0.00
SEP	210.00	953.05	265.00								669.80
OCT	100.00										1,428.05
NOV		613.15	255.00	550.00							100.00
DEC		773.10	265.00	445.00							1,418.15
JAN			125.00	200.00							1,483.10
FEB			210.00		350.00						325.00
MAR			280.00								560.00
APR			420.00	480.00							280.00
MAY			415.00	840.00		252.00	545.00				1,697.00
JUN			250.00	900.00		896.10	535.00	355.35			2,145.35
JUN SUPP			130.00	660.00		1,545.00			285.00	60.00	2,391.10
TOTAL/	310.00	3,009.10	2,615.00	4,075.00	350.00	2,693.10	1,080.00	355.35	420.00	250.00	15,157.55
CHILD											0.00
							Beginning Balance				20,162.00
							Disbursed				15,157.55
							Encumbered				0.00
							Remaining Funds				5,004.45

CITY OF WINCHESTER
 COMPREHENSIVE SERVICES FUND BALANCE
 COMPREHENSIVE SERVICE ACT

Chart F

FUND NAME	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE
C15 CSA MANDATED 14/15 ASSIST	5,000.00	0.00	5,000.00	1,667.32	3,332.68	0.00	3,332.68
C15 CSA MANDATED 14/15 POS	1,688,949.00	0.00	1,688,949.00	1,626,801.36	62,147.64	0.00	62,147.64
C15 CSA NON-MANDATED 14/15 POS	20,162.00	0.00	20,162.00	15,157.55	5,004.45	0.00	5,004.45
C15 CSA W/A SRVS FOR STUDENTS 14/15 POS	30,414.00	0.00	30,414.00	15,697.61	14,716.39	0.00	14,716.39
C16 CSA MANDATED 15/16 ASSIST	5,000.00	0.00	5,000.00	373.00	4,627.00	0.00	4,627.00
C16 CSA MANDATED 15/16 POS	973,252.00	0.00	973,252.00	55,249.99	918,002.01	567,954.02	350,047.99
C16 CSA NON-MANDATED 15/16 POS	20,162.00	0.00	20,162.00	0.00	20,162.00	5,150.00	15,012.00
C16 CSA W/A SRVS FOR STUDENTS 15/16 POS	15,478.00	0.00	15,478.00	0.00	15,478.00	8,724.10	6,753.90
	2,758,417.00	0.00	2,758,417.00	1,714,946.83	1,043,470.17	581,828.12	461,642.05

AUGUST FINANCIALS

CSA Pool Reimbursement Request Report Worksheet

Date: September 2, 2015
 Period Ending: August, 2015

Chart A

Part 1 - Expenditure Description

	Number of Clients	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
1. Congregate Care/Mandated & Non-Mandated Residential Services				
1a. Foster Care - IV-E Child in Licensed Residential Congregate Care		0.00		0.00
1b. Foster Care - all other in Licensed Residential Congregate Care		0.00	67.95	-67.95
1c. Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial	5	31,879.78		31,879.78
1d. Non-Mandated Services/Residential/Congregate Care		0.00		0.00
1e. Educational Services - Congregate Care	3	27,487.82		27,487.82
2. Other Mandated Services				
2a. Treatment Foster Care - IV-E	12	41,495.88	50.00	41,445.88
2a.1 Treatment Foster Care	3	8,151.80		8,151.80
2a.2 Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial		0.00		0.00
2c. Family Foster Care - IV-E; Community Based Services	8	6,735.20		6,735.20
2e. Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	2	1,963.00	1,021.04	941.96
2f. Community Based Services	31	16,774.37		16,774.37
2f.1 Community Transition Services		0.00		0.00
2g. Special Education Private Day Placement	1	200.00		200.00
2h. Wrap-Around Services for Students With Disabilities	1	141.63		141.63
2i. Psychiatric Hospitals/Crisis Stabilization Units		0.00		0.00
3. Non-Mandated Services/Community Based	2	1,710.00		1,710.00
4. Grand Totals: Sum of categories 1 through 3	68	136,539.48	1,138.99	135,400.49

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	921.00
Child Support Collections through DCSE	217.99
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	1,138.99

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Chart B



Contact Us

CSA Reports
 Pool Reimbursement Reports
 FY16
 Transaction History for Winchester - FIPS 840
 Pending Forms are not on this report

Active Pool Report Preparers
Nancy Valentine (540) 686-4838
Donna Veach (540) 686-4826
Amber Johnson (540) 686-4823
Karen Farrell (540) 686-4832

Transaction History

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$993,730.00	\$537,874.05	\$455,855.95
Pool Reimbursement History						
	5	07/31/2015	08/04/2015	\$1,302.55	\$798.62	\$503.93
	5	08/31/2015	09/02/2015	\$135,400.49	\$75,426.31	\$59,974.18
Pool Reimbursement Expenditure Totals				\$136,703.04	\$76,224.93	\$60,478.11
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance				\$857,026.96	\$461,649.12	\$395,377.84

Transaction History without WRAP Dollars

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$978,252.00	\$529,496.52	\$448,755.48
Pool Reimbursement History						
		07/31/2015	08/04/2015	\$1,302.55	\$798.62	\$503.93
		08/31/2015	09/02/2015	\$135,258.86	\$75,349.65	\$59,909.21
Pool Reimbursement Expenditure Totals				\$136,561.41	\$76,148.27	\$60,413.14
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance (Non-WRAP):				\$841,690.59	\$463,348.25	\$388,342.34

Transaction History WRAP dollars only

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation Additions History						
			08/28/2015	\$15,478.00	\$8,377.00	\$7,100.00
WRAP Allocation Additions Totals				\$15,478.00	\$8,377.00	\$7,100.00
Pool Reimbursement History - WRAP only						
		07/31/2015	08/04/2015	\$0.00	\$0.00	\$0.00
		08/31/2015	09/02/2015	\$141.63	\$76.66	\$64.97
Pool Reimbursement Expenditure Totals -WRAP only				\$141.63	\$76.66	\$64.97
CSA System Balance (WRAP only):				\$15,336.37	\$8,300.87	\$7,035.50

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Wrap-Around Services for Students with Disabilities
2014 - 2015

Chart C

Child	18			TOTAL SPENT
Agency	WPS-NREP			
Worker	Clatter			
JUL				0.00
AUG	141.63			141.63
SEP				0.00
OCT				0.00
NOV				0.00
DEC				0.00
JAN				0.00
FEB				0.00
MAR				0.00
APR				0.00
MAY				0.00
JUN				0.00
TOTAL/ CHILD	141.63	0.00	0.00	141.63
			Beginning Balance	15,478.00
			Disbursed	141.63
			Encumbered	7,647.75
			Remaining Funds	7,688.62

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE
C15 CSA MANDATED 14/15 ASSIST	5,000.00	0.00	5,000.00	1,667.32	3,332.68	0.00	3,332.68
C15 CSA MANDATED 14/15 POS	1,688,949.00	0.00	1,688,949.00	1,626,801.36	62,147.64	0.00	62,147.64
C15 CSA NON-MANDATED 14/15 POS	20,162.00	0.00	20,162.00	15,157.55	5,004.45	0.00	5,004.45
C15 CSA W/A SRVS FOR STUDENTS 14/15 POS	30,414.00	0.00	30,414.00	15,697.61	14,716.39	0.00	14,716.39
C16 CSA MANDATED 15/16 ASSIST	5,000.00	0.00	5,000.00	1,983.90	3,016.10	0.00	3,016.10
C16 CSA MANDATED 15/16 POS	973,252.00	0.00	973,252.00	200,598.04	772,653.96	465,187.87	307,466.09
C16 CSA NON-MANDATED 15/16 POS	20,162.00	0.00	20,162.00	1,710.00	18,452.00	7,735.00	10,717.00
C16 CSA W/A SRVS FOR STUDENTS 15/16 POS	15,478.00	0.00	15,478.00	141.63	15,336.37	7,647.75	7,688.62
	2,758,417.00	0.00	2,758,417.00	1,863,757.41	894,659.59	480,570.62	414,088.97

SEPTEMBER FINANCIALS

CSA Pool Reimbursement Request Report Worksheet

Date: September 24, 2015

Period Ending: September, 2015

Chart A

Part 1 - Expenditure Description

	Number of Clients	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
1. Congregate Care/Mandated & Non-Mandated Residential Services				
1a. Foster Care - IV-E Child in Licensed Residential Congregate Care	0	0.00		0.00
1b. Foster Care - all other in Licensed Residential Congregate Care	0	0.00	164.89	-164.89
1c. Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial	3	21,605.88		21,605.88
1d. Non-Mandated Services/Residential/Congregate Care	0	0.00		0.00
1e. Educational Services - Congregate Care	3	24,323.89		24,323.89
2. Other Mandated Services				
2a. Treatment Foster Care - IV-E	12	42,457.33	100.00	42,357.33
2a.1 Treatment Foster Care	2	3,967.08		3,967.08
2a.2 Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial	0	0.00		0.00
2c. Family Foster Care - IV-E; Community Based Services	8	6,311.80	188.05	6,123.75
2e. Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	6	3,348.39	833.00	2,515.39
2f. Community Based Services	31	16,060.10	265.00	15,795.10
2f.1 Community Transition Services	0	0.00		0.00
2g. Special Education Private Day Placement	2	10,801.20		10,801.20
2h. Wrap-Around Services for Students With Disabilities	1	1,161.34		1,161.34
2i. Psychiatric Hospitals/Crisis Stabilization Units	0	0.00		0.00
3. Non-Mandated Services/Community Based	2	1,869.75		1,869.75
4. Grand Totals: Sum of categories 1 through 3	70	131,906.76	1,550.94	130,355.82

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSL, VA benefits)	833.00
Child Support Collections through DCSE	717.94
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	1,550.94

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Chart B



[Contact Us](#)

CSA Reports
Pool Reimbursement Reports
FY16
Transaction History for Winchester - FIPS 840
Pended Forms are not on this report

Active Pool Report Preparers
Nancy Valentine (540) 686-4838
Donna Veach (540) 686-4826
Amber Johnson (540) 686-4823
Karen Farrell (540) 686-4832

Transaction History

Match Rate: C.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$993,730.00	\$537,874.05	\$455,855.95
Pool Reimbursement History						
	5	07/31/2015	08/04/2015	\$1,302.55	\$798.62	\$503.93
	5	08/31/2015	09/02/2015	\$135,400.49	\$75,426.31	\$59,974.18
	5	09/30/2015	10/05/2015	\$130,355.82	\$73,557.04	\$56,798.78
Pool Reimbursement Expenditure Totals				\$267,058.86	\$149,781.97	\$117,276.89
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance				\$726,671.14	\$388,092.08	\$338,579.06

Transaction History without WRAP Dollars

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$978,252.00	\$529,496.52	\$448,755.48
Pool Reimbursement History						
	-	07/31/2015	08/04/2015	\$1,302.55	\$798.62	\$503.93
	-	08/31/2015	09/02/2015	\$135,258.86	\$75,349.65	\$59,909.21
	-	09/30/2015	10/05/2015	\$129,194.48	\$72,928.41	\$56,266.07
Pool Reimbursement Expenditure Totals				\$265,755.89	\$149,076.68	\$116,679.21
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance (Non-WRAP):				\$712,496.11	\$380,419.84	\$332,076.27

Transaction History WRAP dollars only

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation Additions History						
			08/28/2015	\$15,478.00	\$8,377.00	\$7,100.00
WRAP Allocation Additions Totals				\$15,478.00	\$8,377.00	\$7,100.00
Pool Reimbursement History - WRAP only						
	-	07/31/2015	08/04/2015	\$0.00	\$0.00	\$0.00
	-	08/31/2015	09/02/2015	\$141.83	\$76.66	\$64.97
	-	09/30/2015	10/05/2015	\$1,161.34	\$628.63	\$532.71
Pool Reimbursement Expenditure Totals -WRAP only				\$1,302.97	\$705.29	\$597.68
CSA System Balance (WRAP only):				\$14,175.03	\$7,872.24	\$6,502.79

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 1001 State Plaza Road, Ste 100, Richmond, VA 23229
 Phone (804) 692-0815 Fax (804) 692-5917

Please direct questions and comments to customerservice@oos.virginia.gov or www.oos.virginia.gov | Children's Services Act, Code of Virginia, Title 63.1

Wrap-Around Services for Students with Disabilities
2014 - 2015

Chart C

Child	18			TOTAL SPENT
Agency	WPS-NREP			
Worker	Clatter			
JUL				0.00
AUG	141.63			141.63
SEP	1161.34			1,161.34
OCT				0.00
NOV				0.00
DEC				0.00
JAN				0.00
FEB				0.00
MAR				0.00
APR				0.00
MAY				0.00
JUN				0.00
TOTAL	1,302.97	0.00	0.00	1,302.97
CHILD				
			Beginning Balance	15,478.00
			Disbursed	1,302.97
			Encumbered	5,098.50
			Remaining Funds	9,076.53

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	ORIGINAL BUDGET	BUDGET REVISIONS	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE
C15 CSA MANDATED 14/15 ASSIST	5,000.00	0.00	5,000.00	1,667.32	3,332.68	0.00	3,332.68
C15 CSA MANDATED 14/15 POS	1,688,949.00	0.00	1,688,949.00	1,626,801.36	62,147.64	0.00	62,147.64
C15 CSA NON-MANDATED 14/15 POS	20,162.00	0.00	20,162.00	15,157.55	5,004.45	0.00	5,004.45
C15 CSA W/A SRVS FOR STUDENTS 14/15 POS	30,414.00	0.00	30,414.00	15,697.61	14,716.39	0.00	14,716.39
C16 CSA MANDATED 15/16 ASSIST	5,000.00	0.00	5,000.00	2,725.45	2,274.55	0.00	2,274.55
C16 CSA MANDATED 15/16 POS	973,252.00	0.00	973,252.00	261,225.93	712,026.07	526,402.85	185,623.22
C16 CSA NON-MANDATED 15/16 POS	20,162.00	0.00	20,162.00	3,579.75	16,582.25	5,755.00	10,827.25
C16 CSA W/A SRVS FOR STUDENTS 15/16 POS	15,478.00	0.00	15,478.00	1,302.97	14,175.03	5,098.50	9,076.53
	2,758,417.00	0.00	2,758,417.00	1,928,157.94	830,259.06	537,256.35	293,002.71

OCTOBER ATTACHMENTS



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Interim Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

Administrative Memo #15-06

To: CPMT Chairs
CSA Coordinators

From: Scott Reiner, Interim Executive Director

Date: September 15, 2015

Subject: Clarification of Use of Title IV-E and Children's Services Act (CSA) Funds for Emergency Foster Home Placements.

This Administrative Memo is being issued in conjunction with Broadcast #9359 of the Virginia Department of Social Services and addresses questions which have resulted from the August 13, 2015 changes to the Title IV-E manual regarding emergency approvals of foster homes. When appropriate, emergency approvals provide a way for children to experience the least amount of disruption in their lives when being removed from their homes as well as enhance the likelihood that children are placed with relatives.

Consistent with Section 1.6.2.1 (*Emergency foster home placement*) of the Title IV-E manual, Section 1.12 (*Emergency Approval*) of the Local Resource Family Manual and Section 6.8 (*Procedures for emergency foster care placements*) of the Foster Care Manual, emergency approvals may be granted for a period not to exceed sixty (60) days if all requirements are met. These requirements include, **but are not limited to**, the following background checks:

- A written statement of affirmation disclosing a criminal abuse neglect history in Virginia or any other state of residence within the last five years
- A Central Registry Check
- A Virginia Criminal Name Check for all household members age 18 and older; and
- Submission of fingerprints and documentation for all household members age 18 and older within 72 hours to the Office of Background Investigations.

If these and other requirements are met (see Manual sections above), then the home is approved on an emergency basis for 60 days and CSA funds may be used to support the placement. Once the negative (no criminal record) fingerprint results are received by the

local agency, the home is approved as a regular foster home, and Title IV-E funding may be accessed beginning on the first of the month in which the fingerprint results are received. CSA funds are then reimbursed for that time frame.

EXAMPLE:

An emergency foster home is approved 08/21/15 and CSA funds are utilized beginning the date of approval. Results of national background checks are received 9/10/15 and the agency completes all processes to approve the home for Title IV-E beginning 10/02/15.

Fingerprint results were received 9/10/15; Title IV-E funds may begin in the month all Title IV-E requirements are met. Title IV-E funds would begin retroactively to 9/1/15 and CSA is reimbursed for funds expended after 9/1/15. As the regular foster home approval process is completed within 60 days (10/07/15), Title IV-E funds may be used from 9/1/15 on. CSA is responsible for costs from 8/21/15-8/31/15.

VDSS policy states that emergency approvals may not exceed 60 days and neither CSA funds nor Title IV-E funds may support an emergency placement exceeding that time frame. If the home is approved as a regular foster home (no longer an emergency approval) within 60 days, and the child is Title IV-E eligible, Title IV-E funds are used. If the home is fully approved as a regular foster home (no longer an emergency approval) within 60 days and the child is not determined to be IV-E eligible, CSA funds are used.

Nothing in this Administrative Memo or the associated VDSS Broadcast should be interpreted to mean that CSA funds may be used for an unapproved emergency foster home placement. The clarification is that CSA funds may be used pending the results of the timely submission of the fingerprint checks because VDSS policy permits the home to be considered approved on an emergency basis for 60 days. The fingerprint background checks must be submitted within 72 hours as required. There may not be a delay in determining Title IV-E eligibility because another funding source is being utilized.

BROADCAST 9386

DATE: September 30, 2015

TO: Local Directors, Foster Care Supervisors and Workers, and CSA Coordinators

FROM: Carl E. Ayers, Director of Family Services
Em Parente, Foster Care Program Manager
Laura Polk, Quality Assurance and Accountability Program Manager

SUBJECT: Notification of immediate changes in funding eligibility for children in foster care who are younger than 16 and have APPLA or PFC foster care goals

CONTACT: Regional Permanency Consultants:
Dawn Caldwell, (540) 204-9638; dawn.caldwell@dss.virginia.gov
Tammy Curl, (540) 347-6334; tammy.d.curl@dss.virginia.gov
Tammy Francisco, (276) 676-5487; tammy.francisco@dss.virginia.gov
Jane Joyner, (757) 491-3986; jane.joyner@dss.virginia.gov
Lisa Tully, (804-662-9791; lisa.tully@dss.virginia.gov

This broadcast provides notice that as of September 29, 2015 changes in federal law will impact funding eligibility for certain children in foster care. The Preventing Sex Trafficking Act of 2014 requires that all states limit the use of foster care goals which do not lead to permanency to those youth who are 16 and older. In Virginia, this requirement means that Another Planned Permanent Living Arrangement (APPLA) and Permanent Foster Care (PFC) can no longer be selected as foster care goals for children under the age of 16. In addition, for those children in foster care who are younger than 16 and have a goal of APPLA or PFC at this time, it is required that this goal be changed at the child's next permanency planning hearing or court review (unless the child will be 16 by that date.)

VDSS was aware that federal law made these changes effective on September 29, 2015. However, Virginia had been in consultation with the federal Region III office seeking possible ways to avoid immediate implementation of these particular provisions or, at least, to "grandfather in" those children younger than 16 with previously established PFC goals. In mid-September, VDSS was informed that no exceptions would be allowed and that failure to comply with this requirement beginning September 29 would result in children becoming ineligible for IV-E payments until such time as their goal is appropriately changed.

As of September 29, 2015, establishing a **new** foster care goal of APPLA or PFC for a child younger than 16, will make that child ineligible for both IV-E and CSA maintenance

payments.

Also as of September 29, 2015, failure to change the goal of APPLA or PFC for a child younger than 16 to Return Home, Relative Custody transfer, or Adoption at the next scheduled permanency hearing or court review, will make that child ineligible for both IV-E and CSA maintenance payments.

If the child turns 16 before the next scheduled permanency planning hearing or court review, then it will not be necessary to change the goal. During the period between September 29 and the next scheduled hearing, the child's funding eligibility will not be impacted.

There are only about 50 children younger than 16 with APPLA goals and 75 with PFC goals currently. However, there are 13 children younger than 16 who have APPLA or PFC goals who also have hearings scheduled for October. For those LDSS which have a case among these 13, the regional Permanency Consultant will be contacting the worker/supervisor over the next couple of days to answer any questions about this federal requirement and assist in the development of a plan for bringing the case into compliance as quickly as possible. Because this change is going into effect so quickly, it is likely that LDSS have already filed the service plans which continue the APPLA or PFC goal for these October hearings. If this is the case, it will be necessary for the LDSS to work with their attorney to attempt to file an amended Service Plan to change the foster care goal. If this is not possible, the LDSS will need to request that the Judge disapprove the plan at the hearing and schedule another permanency planning hearing to be held as quickly as possible.

Over the next year, the regional IV-E teams will help LDSS identify additional cases where the federal law requires that the child's goal be changed at the next permanency planning hearing or court review. Specific case questions can be directed to the regional permanency consultants.

Office of Children's Services
State Executive Council Work Group
Increasing Public Awareness of CSA and Access to Multidisciplinary Planning
Report to the State Executive Council
September 2015

Background

The State Executive Council conducted a retreat on June 20, 2014 to accomplish the following objectives:

1. Understand access barriers to publicly funded behavioral health services for CSA eligible and target populations.
2. Identify policy and/or statutory changes necessary to remove barriers that hinder access to publicly funded behavioral health services for CSA eligible and target populations.
3. Identify value statements and/or guiding principles to facilitate implementation of best practices to ensure access to behavioral health services for CSA eligible and target populations.

Three of the four small groups that convened during the retreat identified the need and/or made specific recommendations to the SEC regarding increasing public awareness of local CSA teams and processes and improving family access to local CSA teams for service planning. In addition, a task force appointed by the SEC to make recommendations regarding non-CSA parental placements into residential treatment facilities recommended that the SEC take action to improve public awareness of and access to local CSA teams to potentially reduce such placements.

Purpose

The purposes of this work group were to:

1. Identify and recommend actions by which the SEC can improve family and public awareness about CSA on the local level, and
2. Identify and recommend actions by which the SEC can ensure a coordinated, consistent, and timely point of entry to the public service system for families in every community across the Commonwealth.

Recommendation #1

Model Family Referral Policy:

“Parent referrals” are inclusive of any custodian/guardian’s referral (oral or written) directly to the CSA office. In such cases, the CSA coordinator or locally designated individual will obtain consent to exchange information from the parent and information regarding the child’s needs. The child may meet CSA eligibility criteria and the case will be assigned to a public child-serving agency. The parent will be offered a FAPT meeting within 30 days of the request to the CSA. The CSA coordinator or locally designated individual may additionally provide information to the parent/guardian regarding potential community supports that may address identified needs. If the child is not assigned to a public child serving agency, but the parent still requests a FAPT meeting, the CSA coordinator or locally designated individual may represent the family at the FAPT for discussion purposes. The CSA Administration will keep a record of all parent referrals by disposition.

It should be noted that the 2015 General Assembly amended §2.2-5206 requiring local Community Policy and Management Teams to establish a process for parents to refer children to the local CSA teams. This Model Family Referral Policy is available to localities as an option in meeting this requirement.

Recommendation #2

Improved Public Awareness of CSA:

To improve public awareness of the local CSA, the work group suggested that local CSA offices to consider meeting with identified stakeholders in order to provide information on local processes for CSA and FAPT. These stakeholders include:

1. Acute psychiatric hospitals
2. Emergency rooms
3. Family physicians and pediatricians
4. Local mental health practitioners
5. Law enforcement
6. The child serving agencies within the locality (DSS, DJJ, CSU and schools)
7. Parent Resource personnel in public schools
8. Guidance counselors
9. Local Prevention Councils

Recommendation #3

The work group identified three specific best practices that localities may want to consider when examining their local CSA program:

1. The use of protected (“non-mandated”) funding – The work group felt strongly that this is a best practice for all localities. Non-mandated funding allows for services to be

provided to youth who otherwise may not receive services until their needs reach a level that require more intensive services.

2. FAPT should be the entity that determines CSA eligibility – It has become practice in some localities that the CSA Coordinator or another entity “screens” cases for eligibility. The workgroup believes that the best practice is for FAPT to determine eligibility of youth. This allows for the team to determine eligibility instead of a single person.
3. The use of written materials (brochures) to assist families in understanding the local CSA process. This will help ensure consistency in how information is provided to families and other CSA stakeholders. This will also help ensure that regardless of the agency, there is a consistent message about CSA.

Recommendation #4

The work group identified suggested topics for localities to consider displaying on their website (if the locality has one).

1. Contact information for the local CSA office.
2. Local policies for making referrals to FAPT.
3. Information about the Children’s Services Act.
4. A copy of CSA brochures (if the locality has one).
5. Local philosophy statement (if the locality has one).
6. What is FAPT? What is CPMT?
7. CSA eligibility requirements.
8. Family rights under CSA and the local appeal process for families.
9. Parental co-pay policy.

Attachment A

Increasing Public Awareness of CSA and Access to Multidisciplinary Planning

Membership

Work Group Members:

Brady Nemeyer	Office of Children's Services
Ron Belay	Virginia Department of Juvenile Justice
Woody Harris	Virginia Department of Juvenile Justice (VML)
Gloria Dalton	Virginia Department of Education
Hank Millward	Virginia Department of Education
Anne Bohon	Parent Representative
Cristy Corbin	Parent Representative
Traci Jones	Virginia Department of Social Services
Rodney Gordon	Virginia Department of Social Services (VLSSE)
Janet Areson	Virginia Municipal League
Jessica Webb	Roanoke County and Salem CSA Coordinator
Katharine Hunter	Department of Behavioral Health and Developmental Services
John Lindstrom	Community Services Board
Damien Cabezas	Community Services Board
Christie Marra	Virginia Poverty Law Center
Amy Woolard	Voices for Virginia's Children
Gail Giese	Intercept Youth Services
Michael Gasper	Extra Special Parents

TEMPORARY PLACEMENTS OF CHILDREN

Study Mandate

- During the 2015 General Assembly Session, Delegate Kathy J. Byron introduced House Bill 2034. It provides that a parent or legal custodian of a minor may delegate to another person by a properly executed power of attorney any powers regarding care, custody, or property of the minor for a period not exceeding one year. The bill also creates a licensing exemption for private, nonprofit organizations that do not accept public funds and that assists parents with the process of delegating parental and legal custody of their children. The intent of the legislation is to provide parents with support and respite during difficult times while having children stay in a safe environment with the ultimate goal of reunification.
- Members of the House Courts of Justice Committee reviewed the bill and determined that further study would be appropriate. The Committee passed the bill by indefinitely and requested that the Commission on Youth study the provisions set forth in House Bill 2034 and report its findings and recommendations.

Draft Recommendations

Recommendation 1

Request a budget amendment in the 2016 budget (caboose) and new biennial budget for the Department of Social Services to partner with Patrick Henry Family Services to implement a pilot program in the area encompassing Planning District 11 (Amherst, Appomattox, Bedford, Campbell Counties and the City of Lynchburg) for the temporary placements of children for children and families in crisis.

This pilot program would allow a parent or legal custodian of a minor, with the assistance of Patrick Henry Family Services, to delegate to another person by a properly executed power of attorney any powers regarding care, custody, or property of the minor for temporary placement for a period that is not greater than 90 days. This program would allow for an option of a one-time 90 day extension.

DSS shall ensure that this pilot program meets the following specific programmatic and safety requirements outlined in 22 VAC 40-131 and 22 VAC 40-191.

- The pilot program organization shall meet the background check requirements described in 22 VAC 40-191.
- The pilot program organization shall provide pre-service and ongoing training for temporary placement providers and staff (22 VAC 40-131-210 and 22 VAC 40-131-150).
- The pilot program organization shall develop and implement written policies and procedures for governing active and closed cases, admissions, monitoring the administration of medications, prohibiting corporal punishment, ensuring that children are not subjected to abuse or neglect, investigating allegations of misconduct toward children, implementing the child's back-up emergency care plan, assigning designated casework staff, management of all records, discharge policies, and the use of seclusion and restraint (22 VAC 40-131-90).

The Department of Social Services shall evaluate the pilot program and determine if this model of prevention is effective. A report of the evaluation findings and recommendations shall be submitted to the Governor and Chairs of the House Appropriations and Senate Finance Committees as well as the Commission on Youth by December 1, 2017.

DRAFT

STUDY ON THE USE OF FEDERAL, STATE, AND LOCAL FUNDS FOR PRIVATE EDUCATIONAL PLACEMENTS OF STUDENTS WITH DISABILITIES – YEAR TWO

Draft Study Recommendations – Revised by Advisory Group

FINDING #1 – THERE ARE CHALLENGES WITH USING CSA WRAP-AROUND SERVICES TO MAINTAIN STUDENTS IN THE LEAST RESTRICTIVE ENVIRONMENT (LRE).

Recommendation Approved by Advisory Group

1. *Request the State Executive Council (SEC) revisit existing policy restrictions and budgetary constraints with Children’s Services Act (CSA) state pool funds for wrap around services for students with disabilities. This review will include whether the community match rate could be utilized, existing parental co-payment policies, and the prohibition on using funds for non-educational services provided by school employees, and make recommendations to improve both utilization and access to these funds to the Commission on Youth by the 2017 General Assembly Session.*

FINDING #2 – VIRGINIA’S EXISTING SPECIAL EDUCATION STATE FUNDING STRUCTURE DOES NOT ADEQUATELY MEET THE NEEDS AND INCREASING NUMBERS OF HARD-TO-SERVE, SPECIAL EDUCATION STUDENTS.

Recommendation Approved by Advisory Group

1. *Request the Virginia Department of Education (VDOE) include in its analysis of regional special education programs other states’ funding formulas and policies identified during the course of their study that may be employed in the Commonwealth. VDOE shall also determine the efficacy of Virginia’s regional special education programs and assess whether provisions are needed to revise these programs and if these programs should be expanded to other regions of the Commonwealth. VDOE shall report findings and recommendations to the Commission on Youth prior to the 2016 General Assembly Session.*

FINDING #3 – THE UTILIZATION AND COSTS OF PRIVATE PLACEMENTS FOR SPECIAL EDUCATION STUDENTS IN VIRGINIA HAS INCREASED SIGNIFICANTLY.

Recommendations Approved by Advisory Group

1. *Introduce a language-only budget amendment stating that localities may require the local share of the Special Education Private Day Home Placements come from the localities’ school boards’ budget, rather than the localities’ general government budget. (The Advisory Group was split on this recommendation.)*
2. *Introduce a budget amendment convening an interagency workgroup to assess the barriers to serving students with disabilities in the home school. The workgroup shall assess existing policies and funding formulas including school division’s program requirements, localities’ composite indices, local CSA match rate allocations, local CSA rate setting practices, the impact of caps on support positions, policies for transitioning students back to the public school, and funding for local educational programming based on models which are collaborative and create savings for both local and state government while providing youth an educational option within their home communities. Membership shall include a balance of local and state representative, all impacted state agencies, local education agency (LEA) representatives, local CSA representatives, local government officials, local special education administrators, stakeholder organizations, parent representatives, the Arc of Virginia, and members of the Virginia General Assembly. The*

STUDY ON THE USE OF FEDERAL, STATE, AND LOCAL FUNDS FOR PRIVATE EDUCATIONAL PLACEMENTS OF STUDENTS WITH DISABILITIES – YEAR TWO

Draft Study Recommendations – Revised by Advisory Group

workgroup shall make recommendations to the Virginia Commission on Youth prior to the 2017 General Assembly Session.

- 3. Request the Office of Children's Services (OCS) collaborate with VDOE and include a track in their annual conference on best practices and effective strategies for serving children with disabilities in the least restrictive environments and increase knowledge and understanding on working with students with disabilities, as well as improving coordination between schools and CSA.*
- 4. Request the OCS include in its annual training plan strategies best practices and effective strategies for serving children with disabilities in the least restrictive environment and increase knowledge and understanding on working with students with disabilities, as well as improving coordination between schools and CSA.*

FINDING #4 – VIRGINIA'S REGIONAL SPECIAL EDUCATION PROGRAMS ALLOW SELECT SCHOOL DIVISIONS TO SERVE STUDENTS IN AN ADDITIONAL OPTION ON THE CONTINUUM OF PLACEMENTS BUT THE EXISTING STRUCTURE NEEDS TO BE RE-EVALUATED.

Recommendation Approved by Advisory Group

- 1. Request the VDOE to conduct a study on Virginia's regional special education programs and report findings and recommendations to the Commission on Youth prior to the 2016 General Assembly Session.*

FINDING #5 – THERE IS NO AVAILABLE DATA ABOUT THE EFFECTIVENESS OF CSA-FUNDED PRIVATE DAY AND RESIDENTIAL PROGRAMS.

Recommendation Approved by Advisory Group

- 1. Direct/Request that VDOE work with private providers including the Virginia Association of Independent Specialized Education Facilities, the Virginia Council for Private Education, the Virginia Association of Independent Schools, the Southern Association of Colleges and Schools, the Virginia Coalition of Private Provider Associations, stakeholder groups, and parent representatives to identify and define outcome measures to assess students' progress such as assessment scores, attendance, graduation rates, transition statistics, and return to the students' home schools.*
- 2. Direct/Request VDOE establish a procedure requiring all assessment scores for private day students tagged as 'Special Situation' be included in the student's "home" school scores.*
- 3. Direct/Request OCS to report annually CANS and CANVaS scores that measure educational outcomes by service placement name and type for all students being served in CSA-funded educational placements.*

FINDING #6 – VIRGINIA'S PARENT CONSENT PROVISIONS EXCEED FEDERAL REGULATIONS AND MAY HINDER SERVING STUDENTS WITH DISABILITIES IN THE LEAST RESTRICTIVE ENVIRONMENT.

Recommendation Approved by Advisory Group

- 1. Request VDOE include in the development of the statewide model IEP, an ongoing planning*

**STUDY ON THE USE OF FEDERAL, STATE, AND LOCAL FUNDS FOR
PRIVATE EDUCATIONAL PLACEMENTS OF STUDENTS WITH DISABILITIES –
YEAR TWO**

Draft Study Recommendations – Revised by Advisory Group

process which facilitates returning students with disabilities served in private placements to the public school setting. The IEP will establish an ongoing process which should commence when a student with a disability is first placed in a private day or residential school. This process should involve the parents, home school officials, CSA officials, the child's teachers, and other involved stakeholders. VDOE shall also include in its guidance to schools best practices for transitioning students from private residential and private day schools such as employing gradual transition strategies and utilization of available community-based programs.

Virginia Commission on Youth – Public Comment for Draft 2015 Study Findings and Recommendations

The Virginia Commission on Youth will be accepting public comment on the 2015 Draft Findings and Recommendations for:

- Temporary Placements of Children

[http://vcoy.virginia.gov/Draft%20Recommendations%20%20-%20post%20online%20after%209-8-15%20meeting%20\(1\).pdf](http://vcoy.virginia.gov/Draft%20Recommendations%20%20-%20post%20online%20after%209-8-15%20meeting%20(1).pdf)

- The Use Of Federal, State, And Local Funds For Private Educational Placements Of Students With Disabilities

[http://vcoy.virginia.gov/Possible%20Solutions%20Only%20for%20September%2008%20revised%20with%20AG%20suggestions%20\(1\).pdf](http://vcoy.virginia.gov/Possible%20Solutions%20Only%20for%20September%2008%20revised%20with%20AG%20suggestions%20(1).pdf)

Public comment must be received by 5:00 p.m.
Tuesday, October 13, 2015.

Public comments received by the deadline will be provided to the Commission for consideration at the October 20 Commission meeting at 10:00 a.m. in House Room C of the General Assembly Building.

Comments may be submitted by email at aatkinson@vcoy.virginia.gov.

Comments may also be submitted by hand-delivery or mail to the Commission on Youth,
General Assembly Building, Suite 269,
Richmond, VA 23219.

Finally, comments may be faxed to 804-371-0574.