

Minutes
Winchester CPMT
24 Baker Street
Tuesday, April 15, 2014
2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Kelly Bober, Child Advocacy Center
Amber Dopkowski, Winchester Dept. of Social Services
Sarah Kish, Winchester Public Schools
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

Dr. Charles Devine, Virginia Dept. of Health
Mark Gleason, Northwestern Community Services Board
Doug Hewett, Asst. City Manager
Dale Iman, City Manager
Lyda Kiser, Parent Representative
Peter Roussos, Dept. of Juvenile Justice

Others Present:

Connie Greer, Winchester Dept. of Social Services

RECAP OF CPMT VOTES:

Motion:

- Motioned to approve the minutes from March 11, 2014 CPMT Meeting, as corrected.
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session
- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases
- Motion to adjourn CPMT Meeting

Action:

1st: Mr. Scardino
2nd: Ms. Bober

1st: Mr. Scardino
2nd: Ms. Bober

1st: Ms. Bober
2nd: Mr. Scardino

1st: Ms. Bober
2nd: Mr. Scardino

1st: Ms. Bober
2nd: Ms. Blowe

1st: Ms. Bober
2nd: Ms. Blowe

Status:

Approved
unanimously

Approved
unanimously

Approved
unanimously

Approved
unanimously

Approved
Mr. Scardino
abstained
from 3 cases

Approved
Unanimously

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Item	Discussion	Action
<p>Call to Order/Additions to the Agenda</p> <p>Approval of Minutes</p> <p>Announcements</p>	<p>The meeting was opened by Chair, Amber Dopkowski, at 2:04 pm.</p>	<p>Mr. Scardino motioned to approve the minutes from March 11, 2014. Ms. Bober seconded. Motion to approve the minutes as corrected passed unanimously.</p> <p>A new CSA coordinator has been selected and is anticipated to start on May 5.</p> <p>There will be a Trauma Informed Care Presentation on May 20.</p>
<p>Financial Report</p>	<p>The Financial Report was distributed and included expenditures for March, 2014</p> <p>Report: March, 2014 Gross Expenditures: \$74,116.18 Expenditure Refunds: \$7,448.36 Net Expenditures: \$66,667.82 Local Dollars: \$27,094.28 Regular Medicaid Payments to Providers: \$61,762.42 Local Match: \$17,706.51</p> <p>Wrap Dollars Funds Beginning Balance: \$23,424.00 Encumbered: \$210.00 Disbursed: \$11,695.00 Remaining Funds: \$11,519.00</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$4,495.00 Disbursed: \$11,178.60 Remaining Funds: \$4,488.40</p>	<p>Ms. Dopkowski reviewed the report.</p> <p>CPMT will be requesting a CSA supplement from OCS.</p>
<p>Old Business:</p> <p>a. Strategic Planning</p>	<p>Four Strategic Target Areas were identified as follows:</p> <p>1. CPMT Foundation and Structure (Dopkowski, Gleason, Blowe)</p>	<p>1. The subcommittee met on March 25; next meeting</p>

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Report-Assignment of Work Committees	2. Common Ground through Education, Training and Shared Expectations (Rousos, Kiser) 3. Data-Driven Accountability and Service Provision (Scardino, Bober) 4. CPMT Services Development (Kish, Devine)	scheduled for April 17. The subcommittee is reviewing the proposed policy manual, evaluating CPMT, discussing how to present confidential information at CPMT meetings. 2. No report 3. The subcommittee met on March 27. They are reviewing vendor contracts, and would like to meet with FAPT teams regarding structuring measurable goals 4. No report
b. Eligibility Determination for Non-Medicaid Children		Mr. Gleason, Mr. Scardino and Ms. Dopkowski met on March 25. Mr. Gleason to provide a report at the next CPMT meeting.
c. Intensive Care Coordination Services		Tabling discussion until provider for services found.
d. Appointment of Parent Representative for FAPT	A possible parent representative (Kimberly Drunagel) for FAPT was identified during the Citizen's Insight Academy	Ms. Dopkowski to meet with interested parent representative this week
e. Consent Agenda	Consider approving funding for cases via a Consent Agenda	To be discussed further at next CPMT Meeting.
New Business		No new business
Motion to Convene in Executive Session	<i>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment</i>	Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Mr. Scardino, seconded by Ms. Bober, the meeting moved into Executive Session.

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Item	Discussion	Action
	<i>and planning team and whose case is being reviewed by the community policy and management team.</i>	
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Ms. Bober and seconded by Mr. Scardino. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	<i>Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</i>	Motion to Certify Compliance by Roll Call Vote was made by Ms. Bober, seconded by Mr. Scardino, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases Mr. Scardino – abstained from 3 cases	All cases were approved on motion by Ms. Bober, seconded by Ms. Blowe. Motion was approved with noted absentions.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Tuesday May 13, 2014 at 2:00 p.m., Our Health Campus, 2 nd Floor Conference Room, 411 N. Cameron St., Winchester VA	The meeting was adjourned on motion by Ms. Bober and seconded by Ms. Blowe at 3:00 p.m.

Transcribed by CPG

March Financials

CSA Pool Reimbursement Request Report Worksheet

Date: March 28, 2014

Period Ending: March, 2014

Chart A

Part 1 - Expenditure Description

Number of Claims	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
1. Congregate Care/Mandated & Non-Mandated Residential Services			
1a. Foster Care - IV-E Child in Licensed Residential Congregate Care	1,170.00		1,170.00
1b. Foster Care - all other in Licensed Residential Congregate Care	0.00	615.84	-615.84
1c. Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial	0.00		0.00
1d. Non-Mandated Services/Residential/Congregate Care	0.00		0.00
1e. Educational Services - Congregate Care	13,567.23		13,567.23
2. Other Mandated Services			
2a. Treatment Foster Care - IV-E	20,324.00	80.00	20,244.00
2a.1 Treatment Foster Care	13,123.00	4,198.00	8,925.00
2a.2 Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial	0.00		0.00
2b. Specialized Foster Care - IV-E; Community Based Services	0.00		0.00
2b.1 Specialized Foster Care	0.00		0.00
2c. Family Foster Care - IV-E; Community Based Services	1,670.00	625.00	1,045.00
2d. Family Foster Care Maintenance Only	1,332.00	1,447.52	-115.52
2e. Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	2,684.37	292.00	2,392.37
2f. Community Based Services	10,478.58	190.00	10,288.58
2f.1 Community Transition Services	0.00		0.00
2g. Special Education Private Day Placement	7,752.00		7,752.00
2h. Wrap-Around Services for Students With Disabilities	1,400.00		1,400.00
2i. Psychiatric Hospitals/Crisis Stabilization Units	0.00		0.00
3. Non-Mandated Services/Community Based	615.00		615.00
4. Grand Total: Sum of categories 1 through 3	74,116.18	7,468.36	66,647.82

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	115.00
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	895.36
Child Support Collections through DCSE	5,763.00
Pool prior reported expenditures re-claimed under IV-E	
Other (re-claim from CSA to 86401 (Respite))	675.00
Total Refunds (must agree with line 4)	7,468.36

CSA Comprehensive Statistics Act
CSA Statistics Home > CSA Pool Reporting

**CSA Reports
 Pool
 Reimbursement
 Reports
 FY14
 Transaction
 History for
 Winchester -
 FIPS 840
 Pending Forms are not
 on this report**

Active Pool Report Preparers
Nancy Valentine (540) 686-4838
Donna Veach (540) 686-4826
Amber Johnson (540) 686-4823

Transaction History

Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local
0.4587						
	Beginning Balance			\$1,218,121.00	\$659,331.00	\$558,790.00

Pool Reimbursement History

	9	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33)
	9	08/31/2013	09/05/2013	\$70,156.19	\$40,942.14	\$29,214.05
	9	09/30/2013	10/01/2013	\$76,193.02	\$44,898.67	\$31,294.35
	9	10/31/2013	11/01/2013	\$76,052.90	\$47,385.06	\$28,667.84
	9	11/30/2013	12/02/2013	\$109,379.65	\$62,089.91	\$47,289.74
	9	12/31/2013	01/07/2014	\$103,368.41	\$57,125.30	\$46,243.11
	9	01/31/2014	02/04/2014	\$108,602.83	\$59,713.28	\$48,889.55
	9	02/28/2014	03/05/2014	\$115,147.77	\$63,686.43	\$51,461.34
	5	03/31/2014	04/01/2014	\$66,667.82	\$38,763.54	\$27,904.28
	Pool Reimbursement Expenditure Totals			\$725,735.01	\$415,098.08	\$310,636.93

Supplement History

Supplement Totals				\$0.00	\$0.00	\$0.00
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CSA System Balance \$492,385.99 \$244,232.92 \$248,153.07

Transaction History without WRAP Dollars

Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local
0.4587						

Wentz

Beginning Balance		\$1,194,697.00	\$646,652.00	\$548,045.00
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Pool Reimbursement History

-	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33)
-	08/31/2013	09/05/2013	\$64,626.19	\$37,948.75	\$26,677.44
-	09/30/2013	10/01/2013	\$74,333.02	\$43,891.85	\$30,441.17
-	10/31/2013	11/01/2013	\$75,432.90	\$47,049.45	\$28,383.45
-	11/30/2013	12/02/2013	\$107,904.65	\$61,291.49	\$46,613.16
-	12/31/2013	01/07/2014	\$102,858.41	\$56,849.24	\$46,009.17
-	01/31/2014	02/04/2014	\$108,302.83	\$59,550.89	\$48,751.94
-	02/28/2014	03/05/2014	\$115,147.77	\$63,686.43	\$51,461.34
-	03/31/2014	04/01/2014	\$65,267.82	\$38,005.72	\$27,262.10

Pool Reimbursement Expenditure Totals		\$714,040.01	\$408,767.57	\$305,272.44
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Supplement History

Supplement Totals		\$0.00	\$0.00	\$0.00
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CSA System Balance (Non-WRAP):		\$480,656.99	\$237,884.43	\$242,772.56
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Transaction History WRAP dollars only

Match Rate:	Status Period End	Date Filed	Total Amount	State	Local
0.4587					

WRAP Allocation Additions History

	08/01/2013	\$19,138.00	\$10,358.00	\$8,779.00
	10/25/2013	\$4,286.00	\$2,319.00	\$1,966.00

WRAP Allocation Additions Totals		\$23,424.00	\$12,677.00	\$10,745.00
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Pool Reimbursement History - WRAP only

-	07/31/2013	08/02/2013	\$0.00	\$0.00	\$0.00
-	08/31/2013	09/05/2013	\$5,530.00	\$2,993.39	\$2,536.61
-	09/30/2013	10/01/2013	\$1,860.00	\$1,006.82	\$853.18
-	10/31/2013	11/01/2013	\$620.00	\$335.61	\$284.39
-	11/30/2013	12/02/2013	\$1,475.00	\$798.42	\$676.58
-	12/31/2013	01/07/2014	\$510.00	\$276.06	\$233.94
-	01/31/2014	02/04/2014	\$300.00	\$162.39	\$137.61

-	02/28/2014	03/05/2014	\$0.00	\$0.00	\$0.00
-	03/31/2014	04/01/2014	\$1,400.00	\$757.82	\$642.18
Pool Reimbursement Expenditure					
Totals -WRAP only			\$11,695.00	\$6,330.51	\$5,364.49
CSA System Balance (WRAP only):			\$11,729.00	\$6,348.70	\$5,380.30

Chart D

Wrap-Around Services for Students with Disabilities
2013 - 2014

Child	7	2	2	11	13	12	6	TOTAL
Agency	WPS-AREP	WPS-AREP	WPS-AREP	WPS	WPS	WPS-AREP	WPS-AREP	SPENT
Worker	Clatter	Clatter	Clatter	Kish	Kish	Clatter	Hines	
JUL								0.00
AUG	1,520.00	260.00	480.00	40.00	400.00	2,490.00	240.00	5,530.00
SEP	1,260.00		600.00					1,860.00
OCT			130.00				440.00	620.00
NOV	1,140.00			30.00	250.00			1,475.00
DEC		130.00		40.00	340.00			510.00
JAN		130.00			170.00			300.00
FEB								0.00
MAR				100.00		1,300.00		1,400.00
APR								0.00
MAY								0.00
JUN								0.00
TOTAL	4,020.00	520.00	1,260.00	330.00	1,135.00	2,780.00	680.00	11,695.00
CHILD								
				Beginning Balance				25,424.00
				Disbursed				11,695.00
				Encumbered				210.00
				Remaining Funds				11,519.00

